March 1, 2018 : minutes of the meeting

**Present**: Volker Gass (VG), Cécile Hébert (CH), Christof Holliger, Olivier Lévêque (OL), Félix Naef, , Christopher Plummer, Jamila Sam, , Irène Vogel Chevrolet, Robert West, Drazen Dujic, Sacha Friedli, Camille Bres,Volkan Cevher,Carlotta Guiducci.

**Excused**: Giovanni Boero, Georg Fantner, Nicolas Monod, Jacques E. Moser, Hans-Jörg Ruppen, Paule Soubeyrand, Daniel Gatica-Perez, Jamie Paik, Donna Testerman, Simone Deparis (SD), Silvia Hostettler (SH)

**Invited guest**: Pierre Vandergheynst (PV), vice-president for education

**Agenda of the meeting** :

0- Approval of the Agenda
1- Approval of the minutes of the last meeting
2- Révision partielle de la directive "formation à l'enseignement". Prise de position
3- Meeting with our counterpart in ZH
4- MAN
5- update from the working groups
6- Varia

**Minutes** :

The meeting is opened by Cécile Hebert at 12:15 PM.

0- The agenda is approved.

1- The minutes of the meeting of December 6th, 2018 are approved.

2- ECTS for doctoral teaching - comments from CCE mainly focus about the increase of administrative hassle.

(Pierre) Participation to teaching will formally be part of the PhD's duties. The practices at EPFL have to be harmonized.

Teaching differs in different sections. What is included in “teaching assistance” could be defined (maybe listed?). Some sections are well organized others not. If assistants are forced to teach, they may not be motivated for this task. We should try to solve the problem of enforcing fairness as assistance is a service to the school.
One worry is the effect on prospective students when they see that 25 additional credits are required. Flexibility should be implemented specifically as the workload varies between the first and last year of the PhD.

A round table discussion shows a general consensus that some participation to teaching activities is an important part of the training of each PhD.

3- ETHZ wishes to discuss 1st year teaching at EPFL as our way to work may be more advanced in some respects. Possible dates to meet with CCE representatives is April 10 or April 27. The plan is to have a one-day visit in Lausanne (11h00-15h00). List of questions and interests are enclosed.

From CCE: Preferred date 27.4.2018

**Participants ETHZ**
Alexander Caspar, Mathematics
Elsbeth Stern, Learning and Instruction Research
Theo Tervoort, Materials
Marco Salogni, Rectorate
Edoardo Mazza, Mechanics

**Participants EPFL**
Olivier Leveque (communication systems)
Cecile Hebert (Physics)
sacha.friedli@epfl.ch (CMS),
simone.deparis@epfl.ch (Mathematics)
christof.holliger@epfl.ch (),
volker.gass@epfl.ch (Engineering sciences),
jamila.sam@epfl.ch (IC),
carlotta.guidicci@epfl.ch (STI),
pierre-andre.besse@epfl.ch (Direction)

4. MAN – Numbers and feedback will be presented on April 16, 2018 (if available)

5. Working groups: no representatives, no comments.
Workshop on Computational Thinking will be held in March 2108, this WG has now 17 members

6. Varia: Access to campuses - should be open to all profs?

**Meeting is closed at 13:50**

SH / CH / OL / 12.04.2018